



## **LAND TITLES OFFICE**

### **Information Bulletin 2011-01**

#### **DATE AND TIME STAMP**

Effectively immediately all Registration Sheets and Search Request forms submitted to the Land Titles Office are required to be electronically date and time stamped at this office.

An electronic stamp machine for this purpose is on the front counter at Land Titles. Everyone who submits documents or searches is responsible for ensuring that they have electronically date and time stamped all Registration Sheets and Search Request forms before placing them in the appropriate box.

Any documents placed in the box without Land Titles electronic date and time stamp will be stamped electronically by Land Titles staff under the time they are discovered. This electronic date and time stamp will be the date and time for examination and registration purposes.

*Disclaimer: This information bulletin is not legal advice, and must not be relied upon for legal purposes. This document is solely intended to provide information to the public. This document may be amended from time to time depending upon changes to legislation.*

August 5, 2011  
Land Titles Office  
Department of Justice